

POLICIES & PROCEDURES

1. FINANCIAL

★ FEES AND PAYMENTS:

Our program is based on a month to month / session basis. Tuition is due on the 1st of the month and is non-refundable. On the 10th of every month your account will be charged a \$10.00 late fee if payment has not been submitted. A non-refundable annual gym registration fee (\$35) is due for each athlete attending class. Bounced checks will be charged a \$35.00 fee.

★ AUTOMATIC PAYMENT:

To register for automatic payment please bring your card to the front desk staff. They will enter the appropriate information into our computer system. Automatic payment is processed the 1st business day of the month. If your credit card information changes, we will need notification prior to the 1st of the month.

★ PRORATING OF FEES:

The proration of fees is only allowed for new students that are starting mid-month. SoCo does not prorate fees for absences or make-ups.

★ FAMILY DISCOUNT:

Families with more than (1) child enrolled in class will receive a 10% discount for the 1st sibling, 15% for the 2nd sibling, and 20% for the 3rd sibling.

★ GYMNASTICS/CHEERLEADING:

South County sports operates as (2) separate businesses. If you are an athlete training on both sides you must have a parent portal created on each side as well as pay the yearly registration fee (\$35) to both sides.

2. ENROLLMENT

★ SIGNING UP:

A trial class is offered to new students only. Please schedule all trial classes through the office. New students or students with previous experience will be evaluated during the trial class and will be placed in the appropriate class. An online portal must be created or a waiver must be filled out by a parent/guardian to participate.

★ EARLY/LATE ARRIVAL TO CLASS:

Please arrive/ pick up on time for class. The first 10 minutes of stretching is important for the safety of athletes. Athletes should earliest be dropped off 15 minutes prior to class, and should latest be picked up 15 minutes after class.

★ MAKE-UP CLASSES:

Make-up classes are offered as a courtesy. Due to our strict student to coach ratio and full classes, make-ups must be scheduled with the office. Athletes can also attend open gym on Tuesday from 7:30-8:30 for free if there is not another class time available.

★ STUDENT ADVANCEMENT:

You will receive notification if /when your child needs to be moved to a different class. If you feel your athlete should be moved please let the office know. The office will then have the coach reach out to you.

★ SECURING YOUR SPOT:

Due to our strict student to coach ratios, tuition must be paid by the 2nd week of each month/session or your child will be dropped from their current class. Once your balance has been cleared you may re-enroll in an available class.

★ TWO WEEKS NOTICE:

In order to stop the next month from being charged, you must notify the front desk at least (2) weeks prior to the end of the month. If you are on automatic payment, we will not refund processed tuition for late class cancellations.

3. FACILITY

★ GYM FLOOR:

Only athletes are allowed in the gym/ floor area and on equipment. This is an USASF/USAF gym certified rule.

★ SPECTATOR VIEWING AREA:

Parents are welcome to observe as long as this does not distract athletes. All parents/guardians/friends/family/siblings/cousins etc. must be upstairs in the spectator viewing area only. Any handicap person will be allowed through the double glass doors to a specified area.

★ LOCKER ROOM:

Lockers are reserved for our competitive team athletes only. All other athletes may use the bathroom in the main hallway only and store any personal belongings in the cubby area. Competitive team athletes, if you arrive early for practice you may go to the locker room or multi-purpose room until practice begins. Competitive team athletes that break locker room rules will lose locker room privileges.

★ PARKING LOT:

Parking is allowed all around the building. If you are dropping your child off please pull up to the front curb and only allow your child to exit onto the entrance sidewalk. Then circle around the building to exit. Children must be accompanied by a parent/guardian when walking through the parking lot. Parking lot is one way in and one way out! Please follow arrows!

★ FOOD AND DRINK:

All food/drinks may only be consumed in the downstairs multi-purpose room. No food/drinks inside the gym area, upstairs viewing area, or locker room. No gum is allowed in the gym.

4. OTHER

★ ATTIRE:

Athletes should dress in comfortable clothing such as shorts, t-shirts, tank tops, sports bras, & tennis shoes. Athletes should refrain from wearing any jewelry. Hair should be pulled up away from the face.

★ SICK POLICY:

As a courtesy to our other students, please do not bring your sick child to class. If your child has nits/lice please do not bring your child to class.

★ INJURY:

Please always keep your cell phone on while your child is in class in case of emergency. Our 1st call will be 911 and then the parent/ guardian.

★ WEATHER POLICY:

SoCo follows Jenks public schools for closings due to weather. In case of severe weather we will take every precaution to keep our athletes safe and will take cover in the storage areas and locker rooms. If it is safe to pick your child up please do so at your discretion. Always be aware of the weather situation when bringing your child to class.

★ PRIVATES:

Privates can be scheduled directly through a SoCo coach or online. The cost per tumbling private is \$35 per 30 minutes. (2 athletes =\$30 per athlete, 3 athletes =\$25 per athlete) and stunt privates are \$80 per one hour (2-3 athletes =\$60 per athlete) Privates are limited to 3 people. You must be a current SoCo athlete to schedule a private. An athlete is considered a non-member if they are not currently enrolled in an instructional cheer class or in a SoCo Intensity All-Star program. If you fall under the category of a non-member athlete, please follow the instructions below so you can be scheduled private lessons:

1. Create cheer parent portal online at www.southcountysports.com.
 2. Pay annual registration fee (\$35).
 3. Contact SoCo's front desk at 918-998-8060 to enroll in "privates program" (\$25 per month).
 4. Contact your desired coach directly to get set up for private lessons!
 5. Contact the front desk, after completing the above instructions, to be sent the online scheduling link.
- If your account is past due you may not do privates until your balance is paid. Any athlete competing for another gym may not do privates.